

## JOB INFORMATION SHEET.

<b>Client Information</b>		Salesman:	
JOB NUMBER:		DATE:	
PROJECT NAME:		SUPER:	
JOB SITE ADDRESS:		JOB EMAIL:	
CITY, STATE:		JOB PHONE:	
ENGINEER:		JOB FAX:	
ARCHITECT:			
GENERAL CONTRACTOR:			

CUSTOMER:	
ADDRESS:	
CITY:	
PHONE:	
FAX:	
CONTACT:	
E MAIL:	
ACCOUNTING CONTACT :	
ACCOUNTING EMAIL :	

<b>BSS Information</b>	
PROJECT COORDINATOR:	
INDIA CONTACT:	
DRAWING DATED:	
ISSUE:	
SPECIFICATIONS:	
FINAL APPROVAL DATE:	
ADDENDA:	
ANTICIPATED FIRST MATERIAL DELIVERY	
REQUIRED FIRST SHOP DRAWINGS SUBMITTAL	
PE Stamp Required - State	
Shop Drawings	
Engineering Calculation	

Professional Engineer	
CAD files Available	

Residential / Commercial	
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**LIGHT GAGE STEEL MATERIALS:**

TOTAL WEIGHT:		NUMBER OF DELIVERIES:	
WALL LINEAR FOOTAGE:		DECKING SQUARE FOOTAGE:	
FLOOR SQUARE FOOTAGE:		BLOCKING SQUARE FOOTAGE:	
KSI:		NLB (Y/N):	
GALVANIZATION:		COIL ORDERED (Y/N):	
EST. COMPLETION DATE:		SHOP DRAWINGS (Y/N):	
ACTUAL COMPLETION DATE:		PANELIZED (Y/N):	

**STRUCTURAL STEEL MATERIALS:**

TOTAL WEIGHT:		NUMBER OF DELIVERIES:	
STAIRS WEIGHT:		ROOF TRUSS WEIGHT:	
BASE PLATE WEIGHT:		COATING:	
COLUMN WEIGHT:		MATERIAL ORDERED (Y/N):	
BEAM WEIGHT:		SHOP DRAWINGS (Y/N):	
EST. COMPLETION DATE:			
ACTUAL COMPLETION DATE:			

**ADDITIONAL MATERIALS:**

TOTAL WEIGHT:			
ANCHOR BOLTS:		HANDRAILS:	
BASE PLATES:			
CANOPY:			
DUMPSTER ENCLOSURE:			
BOLLARDS:			
ELEVATOR SUPPORTS:			

**EXCLUSIONS:**


**COMMENTS:**

ITEM	Y/N	WEIGHT/QUANTITY
STRUCTURAL STEEL COLUMNS		
STRUCTURAL STEEL BEAMS		
STRUCTURAL STEEL CHANNELS		
STRUCTURAL STEEL ROOF TRUSS		
STRUCTURAL STEEL STAIR STRINGERS		
STRUCTURAL STEEL HANDRAILS		
PANS – CAST IN PLACE		
CONCRETE TREADS		
LIGHT GUAGE STEEL STUDS		
LIGHT GUAGE STEEL TRACK		
LIGHT GUAGE STEEL BLOCKING		
LIGHT GUAGE STEEL HEADERS		
LIGHT GUAGE STEEL JOISTS		
LIGHT GUAGE STEEL RIM TRACK		
LIGHT GUAGE STEEL METAL DECKING		
LIGHT GUAGE STEEL ROOF TRUSS		
LIGHT GUAGE STEEL PARAPET		
LITECON PANELS		
LITECON ADHESIVE		
SHEATHING (*TYPE OF SHEATHING*)		

FASTENERS		
WINDOWS		
DOORS		
CAULKING		